



# From Road-mapping to Planning to JIRA and Sprints

Renata McCoy, PhD Project Engineer



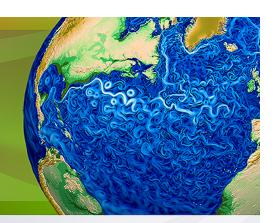
#### **Tutorials**

- Roadmaps and Quarterly Plans
- JIRA Agile Navigation Explained
- Working with Sprints
- Editing Issues









### **Roadmaps and Quarterly Plans**



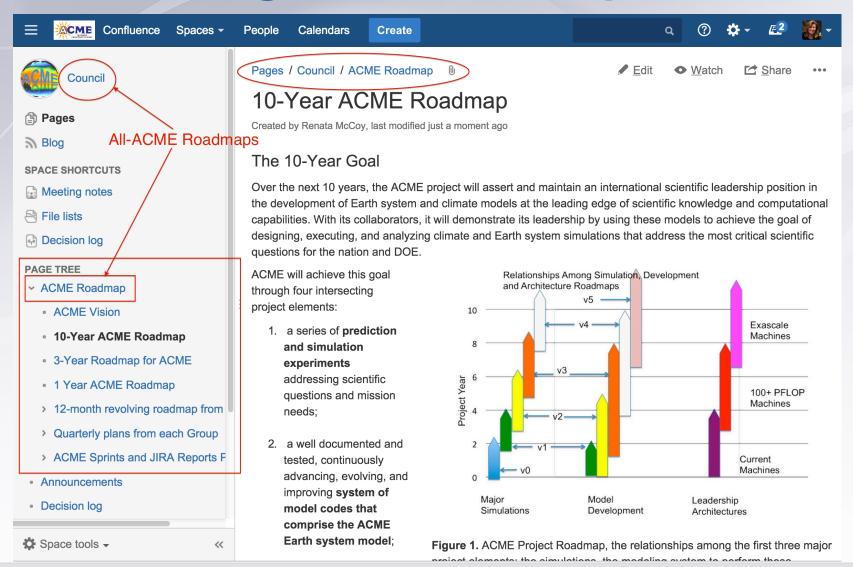
### **ACME Roadmaps and Quarterly Plans Definitions**

- Roadmaps are revolving plans, rebased on regular basis
  - 1-Year is adjusted every 6 months, 3-Year every 1 year, and 10-Year - every 3 years
- (Quarterly) Plans are static plans based on 12-month revolving Roadmaps
- There are All-ACME Roadmaps and Per-Group Roadmaps
- Per-Group Roadmaps should come from All-ACME Roadmaps
- Where to find integrated All-ACME Roadmaps?
  - Council Confluence space
  - Navigate to ACME Roadmap





### **ACME** integrated Roadmaps



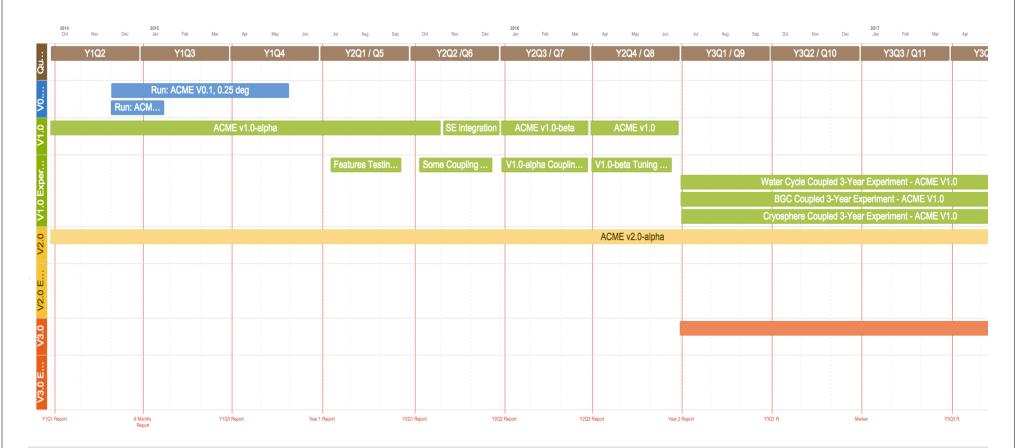




### **ACME** integrated Roadmaps

Pages / Council / ACME Roadmap

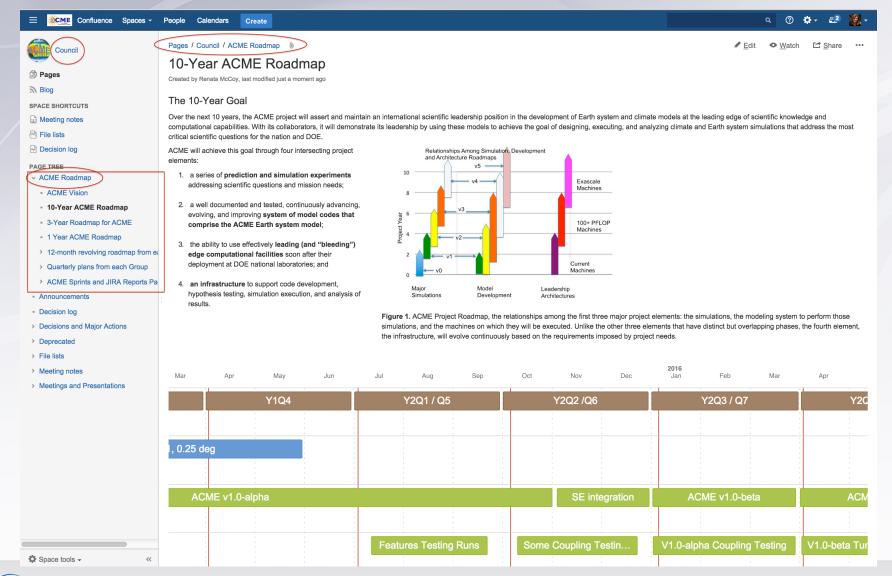
#### 10-Year ACME Roadmap







### **ACME** integrated Roadmaps







### Per-Group 12-month Roadmaps

- Per-Group Roadmaps live in each Group's Space
- Should stem from All-ACME same time-frame Roadmap
  - 12-month Group Roadmap comes from 1-year All-ACME Roadmap
- 12-month Roadmap lists big capabilities and large tasks (of the order of a quarter time)
- We developed table format for these tasks so we can integrate all roadmaps across the project





### Group's 12-month Roadmap Table

Atmosphere Group  Pages Atmosphere Blog SPACE SHORTCUTS Meeting notes	effort require or Y1Q3-Y2 e Group 12 capability: related tasks (table ID for dependencies)				s (time-ordered t	Depends on	ch major cap	End date (planned)	2015 - Current status	Dec 2015 ( 0	Q3-Q6  ACME  version
Documentation  How-to articles	Update Convection Parameterization	Large	A1 e Cap	P1 Dability	@Shaocheng Xie (often = JIRA (	Componer	nt )				
PAGE TREE  3-Year Road map - Atmosphere  12-Month Roadmap - Atmosi  6 Months Road Map  > Atmosphere Tasks	Epic 1: Test updated CLUBB + MG2	Correctly implemented code in ACME	A1.1	Epic in	@ Wuyin Lin (code implementation, CAPT, AMIP)  @ Kai Zhang (SCM)  @ Yuying Zhang (Metrics/Diag)  JIRA		1 01 Mar 2015	31 Dec 2015	started	Coordinated with RRM A3.4 and Higher resolution simulations A4.	v0.2
<ul> <li>Atmosphere Team Members</li> <li>Deep Dive Discussions/Notes</li> <li>File lists</li> <li>Highlights</li> <li>How-to articles</li> <li>JIRA Workflow Notes</li> </ul>	Epic 2: Test UNICON	correctly implemented code in ACME	A1.2		@ Jin-Ho Yoon (code implementation, AMIP) @ Wuyin Lin (CAPT) @ Kai Zhang (SCM) @ Yuying Zhang (Metrics/Diag)		© 01 Mar 2015	31 Dec 2015	started	Coordinated with RRM A3.4 and Higher resolution simulations A4.	v0.2
<ul> <li>Meeting notes</li> <li>Shared documents</li> <li>Task Pages</li> <li>Testing Page</li> <li>Tropical Variability Diagnostics</li> <li>Y1 Atmosphere Task Plans an</li> </ul>	Epic 3: Test G. Zhang's improvements to ZM	Correctly implemented code in ACME	A1.3		@ Steve Ghan (code porting)  @ Wuyin Lin (code porting, CAPT, AMIP)  @ Kai Zhang (SCM)  @ Yuying Zhang (Metrics/Diag)		m 01 Jan 2015	31 Dec 2015	started	Coordinated with RRM A3.4 and Higher resolution simulations A4.	v0.2
☼ Space tools ▼	Epic 4: Test MG2	Correctly implemented code in ACME	A1.4		@Wuyin Lin (code implementation, CAPT, AMIP) @Kai Zhang		(iii) 01 Mar 2015	31 Dec 2015	started	Coordinated with RRM A3.4 and Higher resolution simulations A4.	v0.2





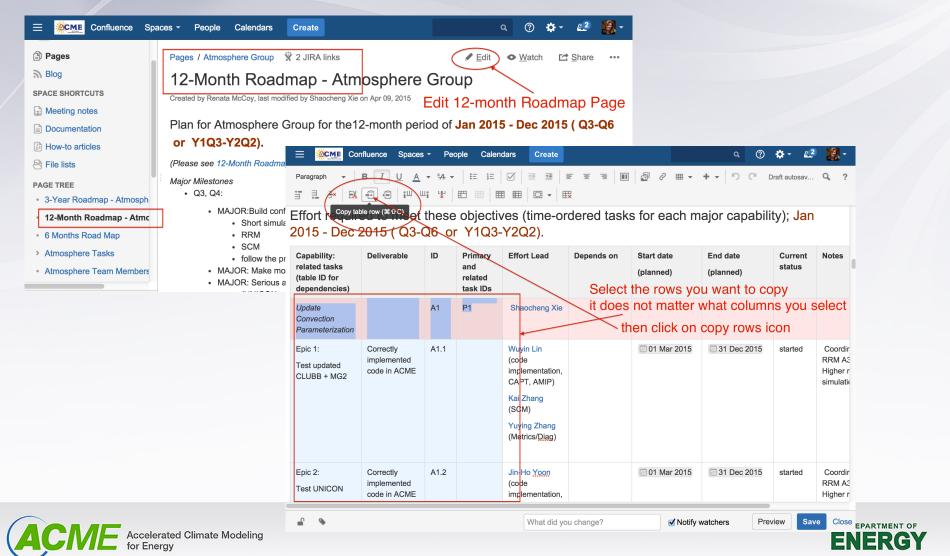
### **Group's Quarterly Plans**

- Quarterly Plan is a refined version of 12-month Roadmap for a quarter effort
- Quarterly Plans are static and next quarter plans are prepared 6 weeks after the start of the current quarter
- Quarterly Plans are not to be rebased or adjusted after creation
- We can add or change tasks in quarterly plan, but this is reflected as a scope creep and an explicit change in plan
- To create quarterly plan,
  - copy and paste the 12-month roadmap table to a new quarterly plan page,
  - delete the tasks that do not fall into this quarter
  - refine all tasks to smaller granularity of 2-weeks efforts
  - create JIRA tasks from all the tasks in the table

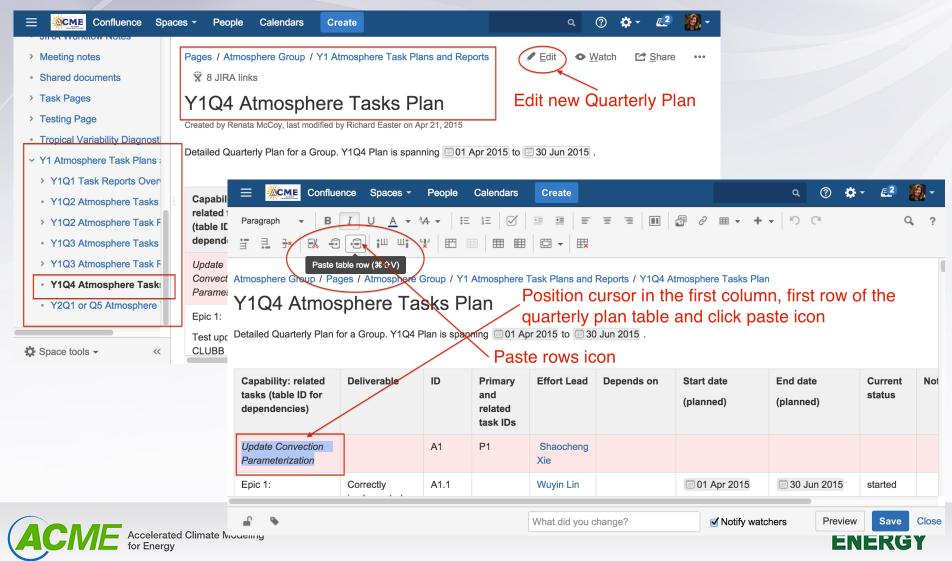


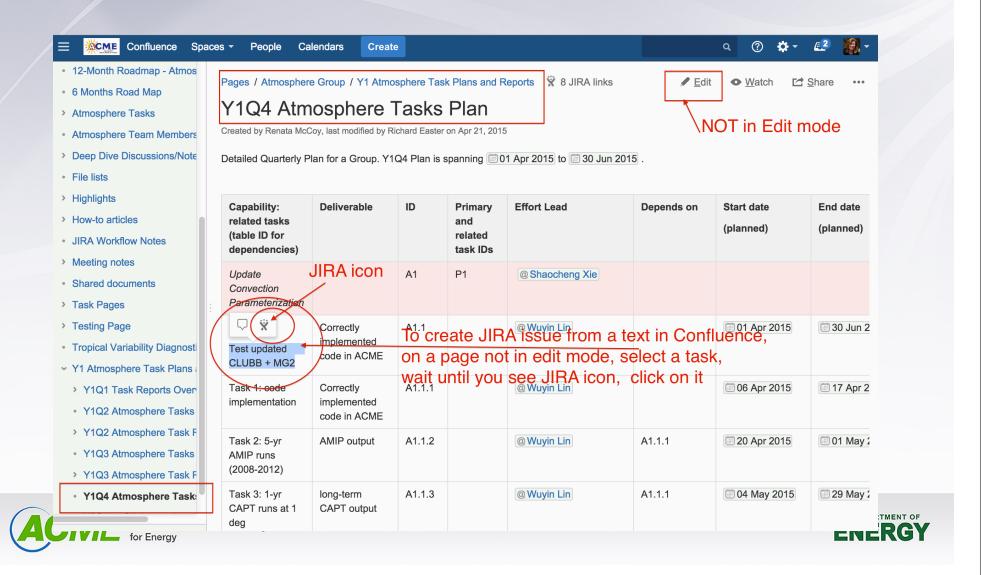


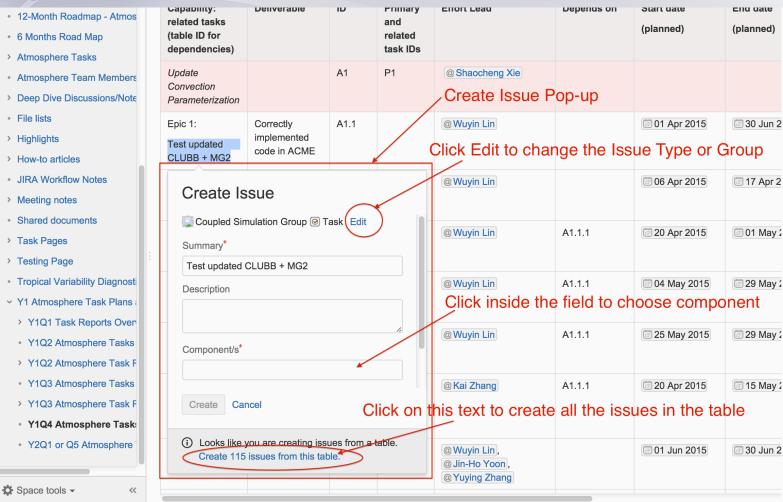
## Creating Group's Quarterly Plans Copy 12-month roadmap table



## Creating Group's Quarterly Plans Paste rows into quarterly plan table

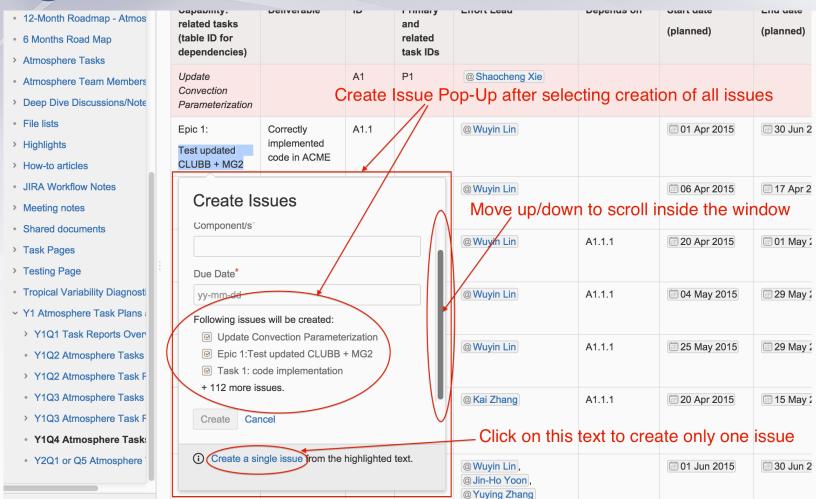














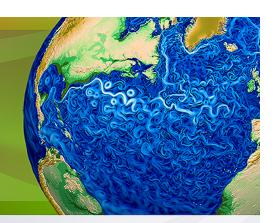


- All issues are created based on the first column
- The issue title/summary will be exactly as in the text in first column
- All issues will have the metadata that you provided while creating issues, i.e. same component and same due date, they will all be of the same type 'task' is that's whatyou chose
- You can use batch conversion to change metadata to the correct one





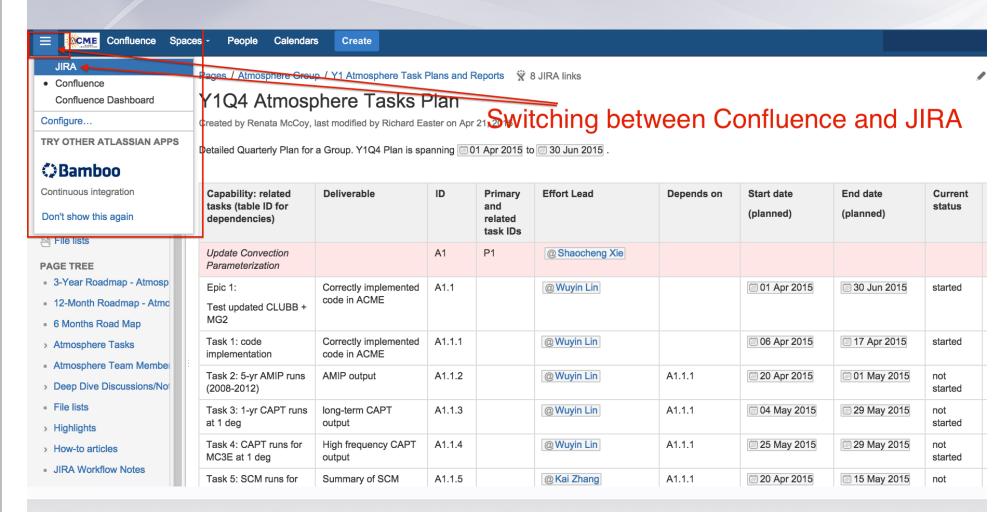




### Working in JIRA Agile, Navigation



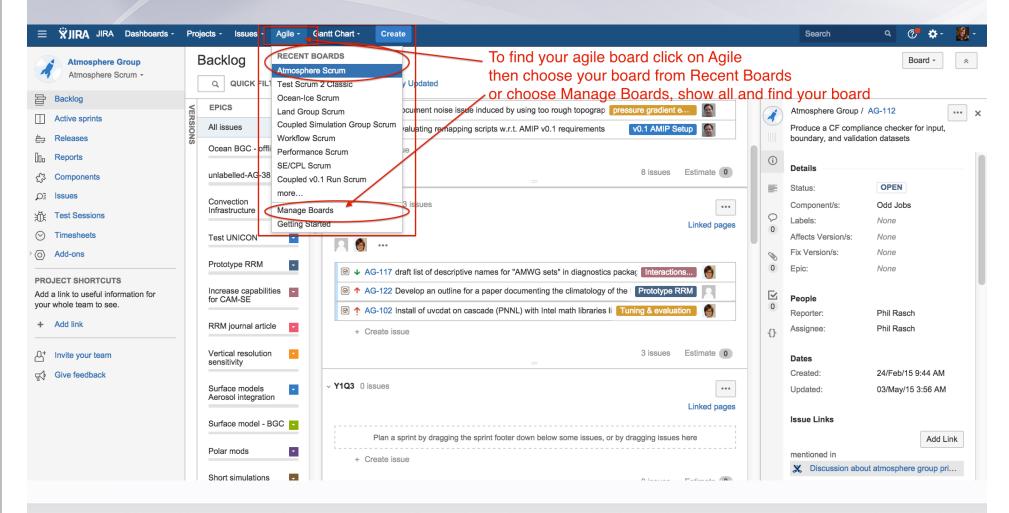
# **Confluence – JIRA Navigation**Switching Between the Two







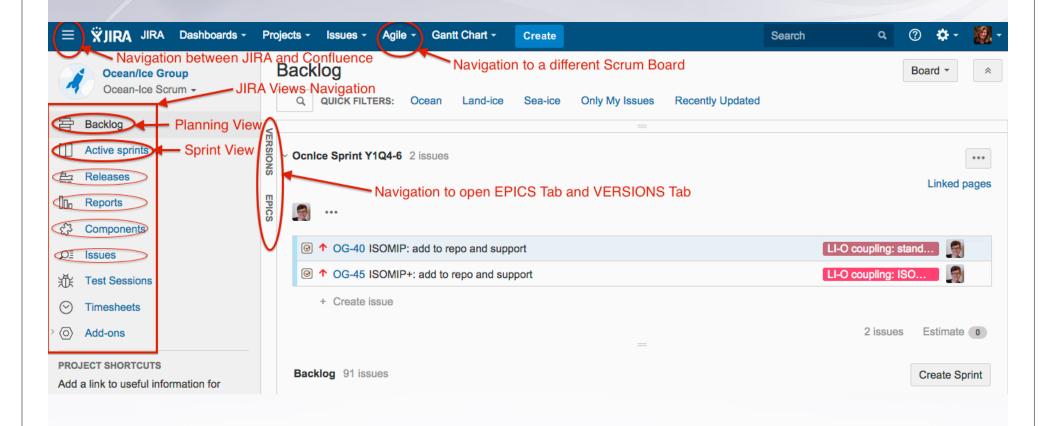
## JIRA Agile Development Finding Your Agile Board







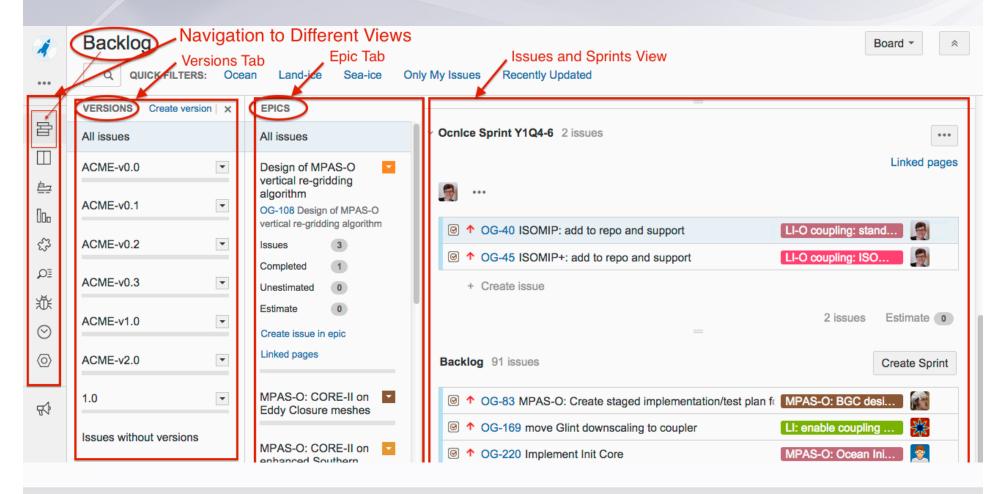
## JIRA and Agile Boards Navigation Explanation







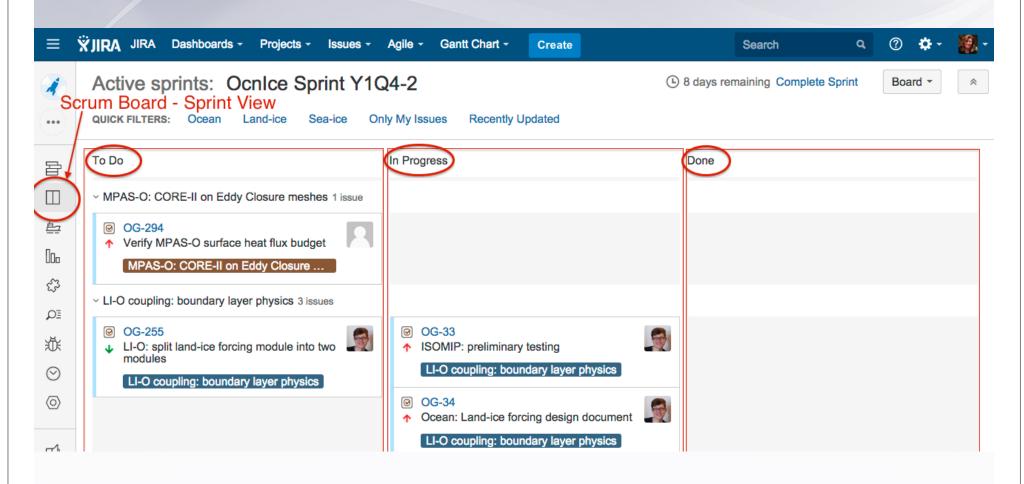
### JIRA Agile Development Backlog (Planning) View







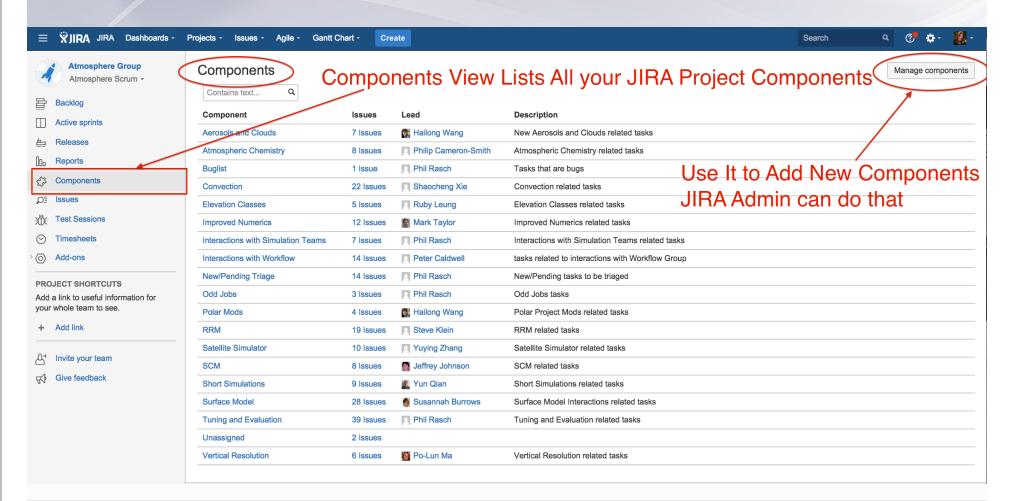
### JIRA Agile Development Active Sprint (Working) View







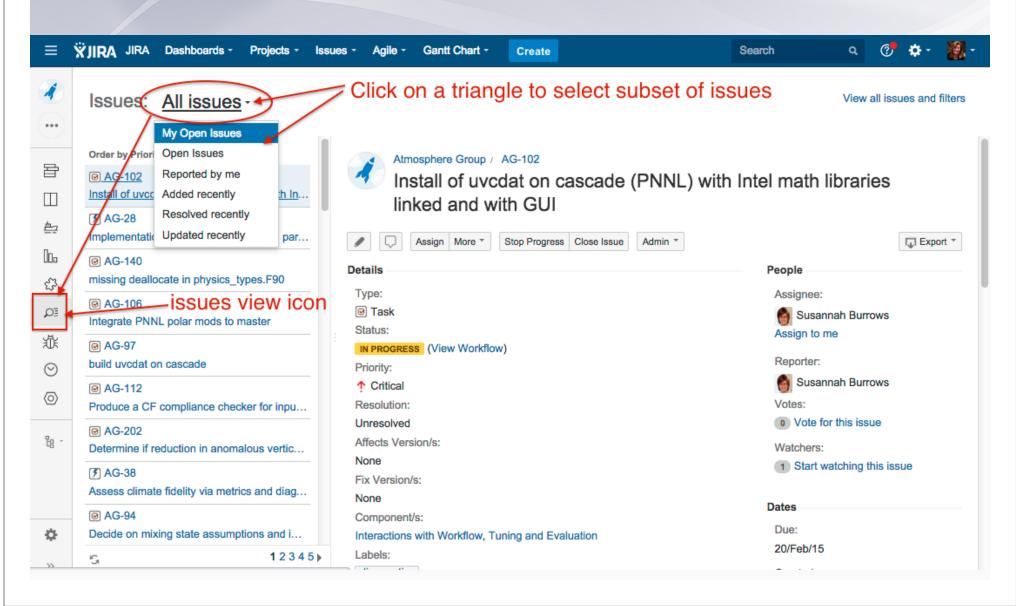
### JIRA Agile Development JIRA Components View



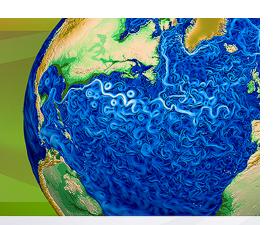




## JIRA Agile Development JIRA Issues View



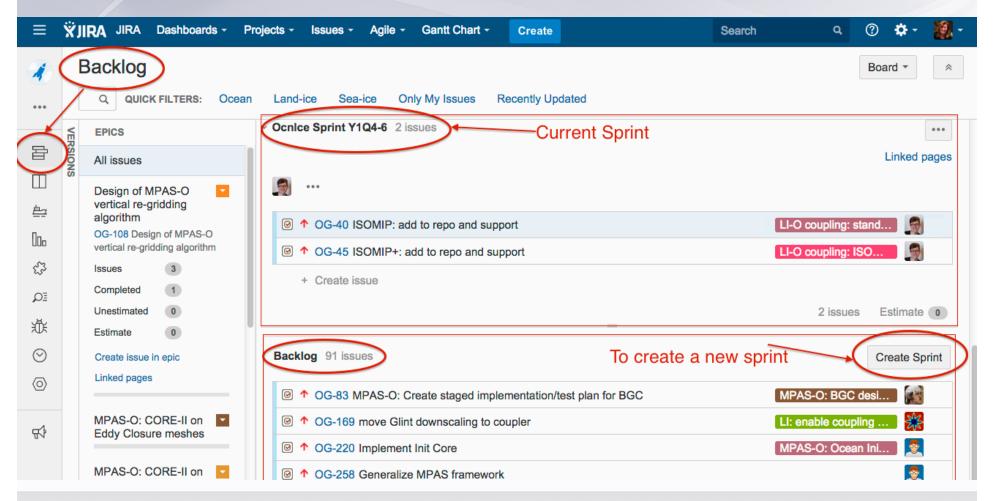




### JIRA Agile - Working with Sprints



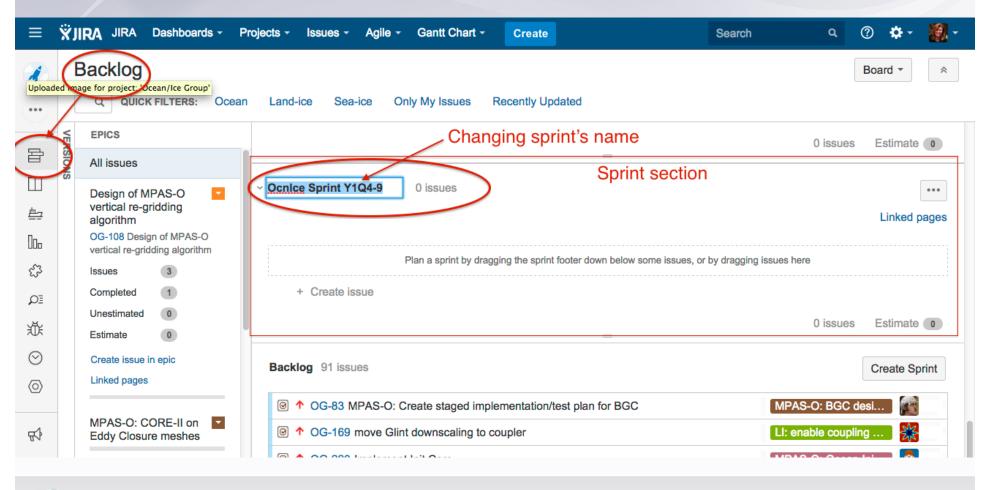
## JIRA – Working with Sprints Creating a New Sprint







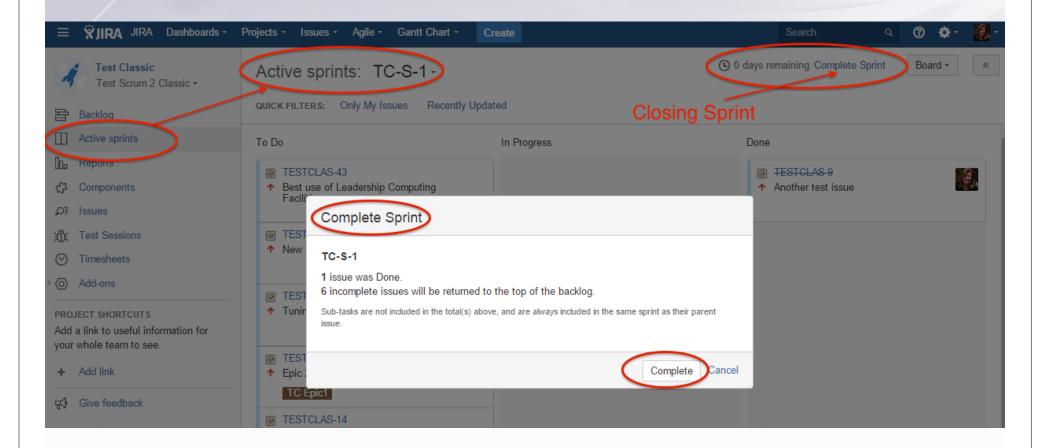
## JIRA – Working with Sprints Changing Sprints Name







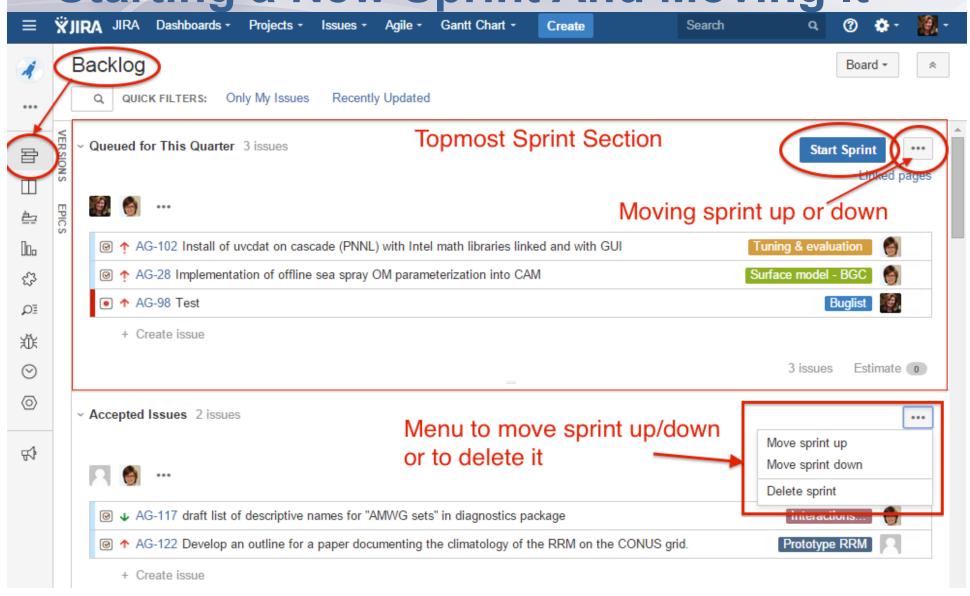
## JIRA – Working with Sprints Completing (Closing) a Sprint



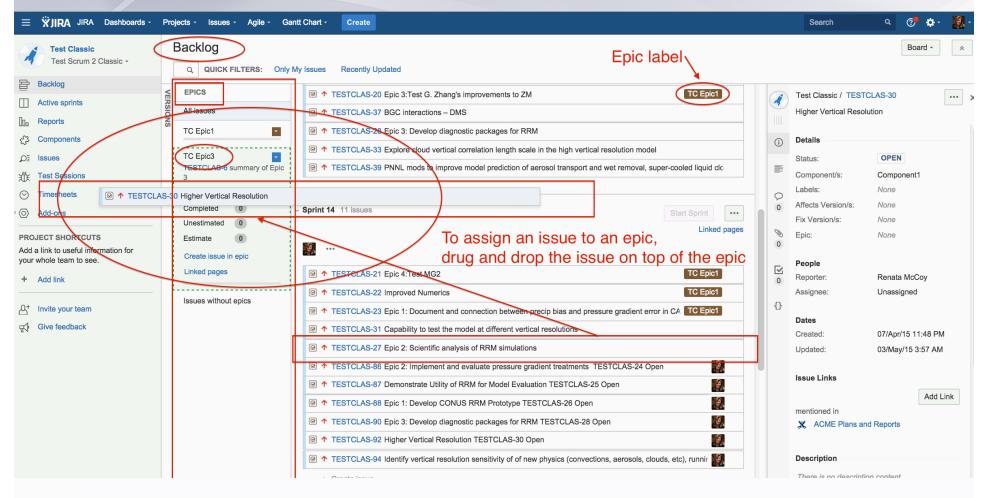




# JIRA – Working with Sprints Starting a New Sprint And Moving It



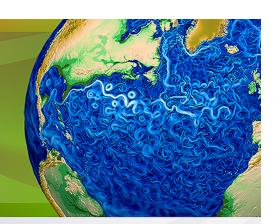
## JIRA – Working with Sprints Assigning Epics, Moving Issue to a Sprint







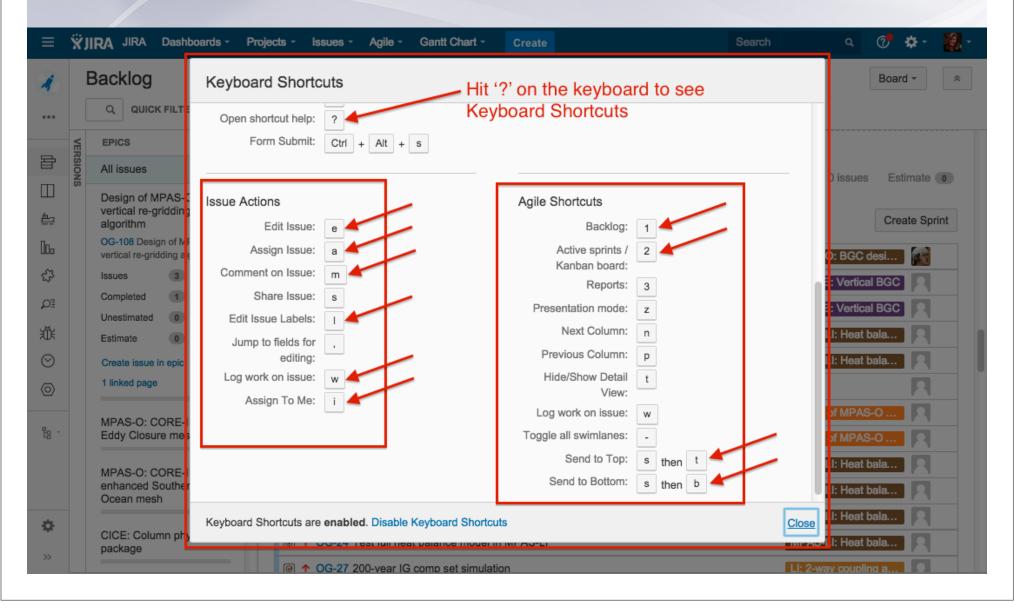




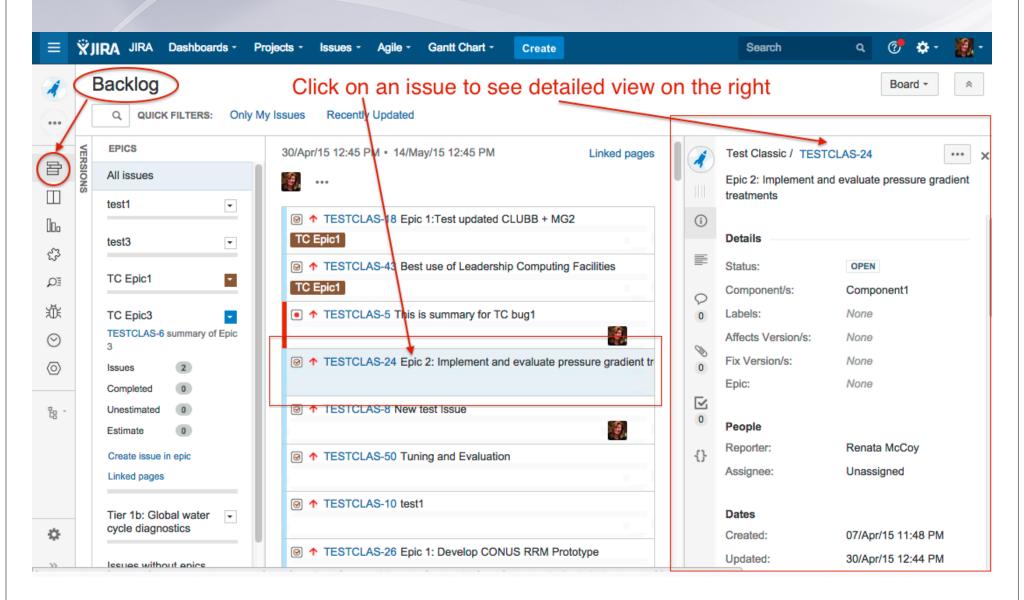
### JIRA Agile – Editing Issues



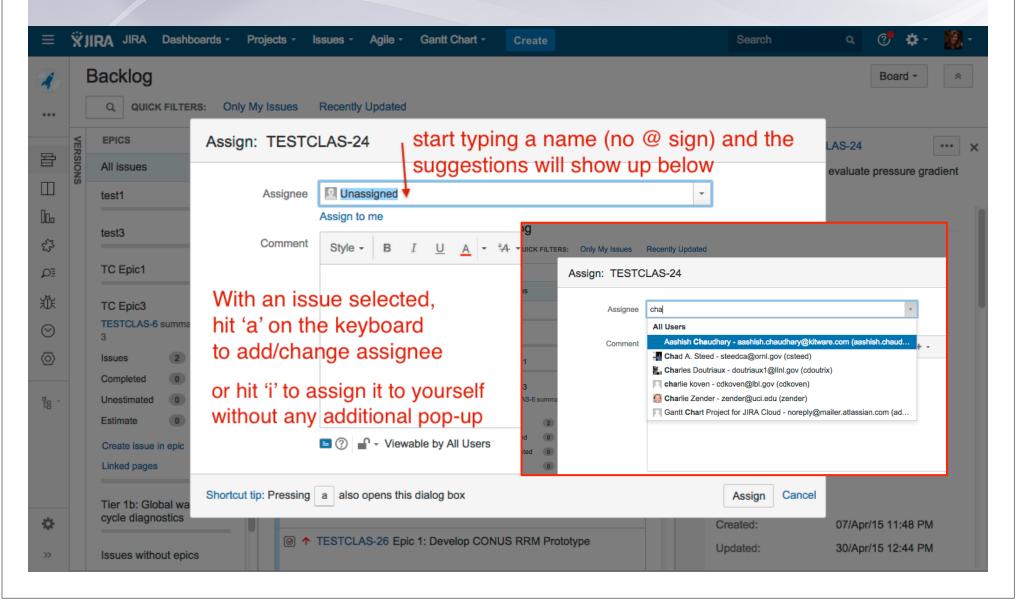
### JIRA Agile - Changing metadata Keyboard Shortcuts



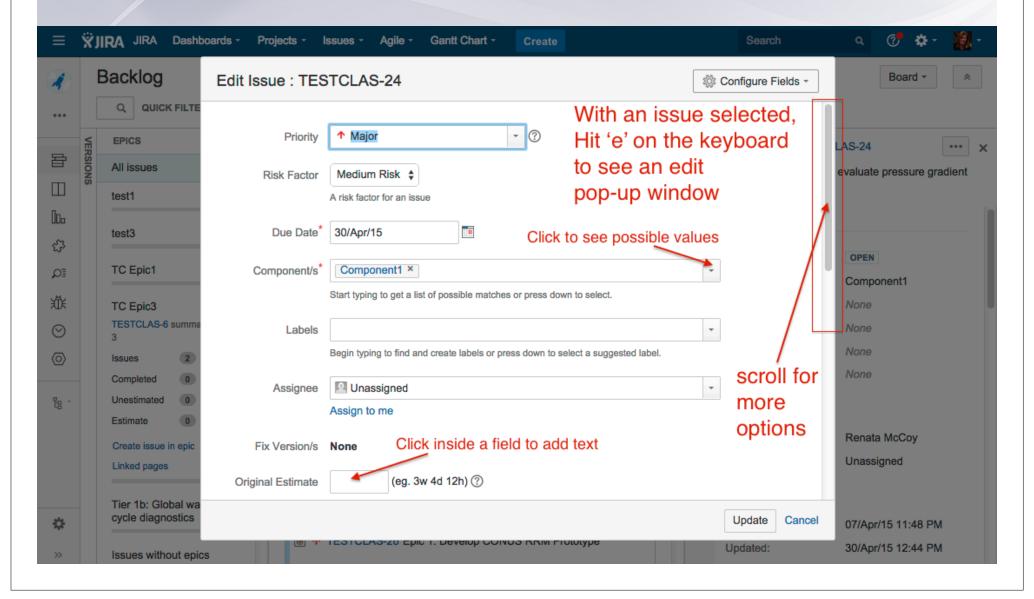
### JIRA Agile - Changing metadata Detailed View of a Task



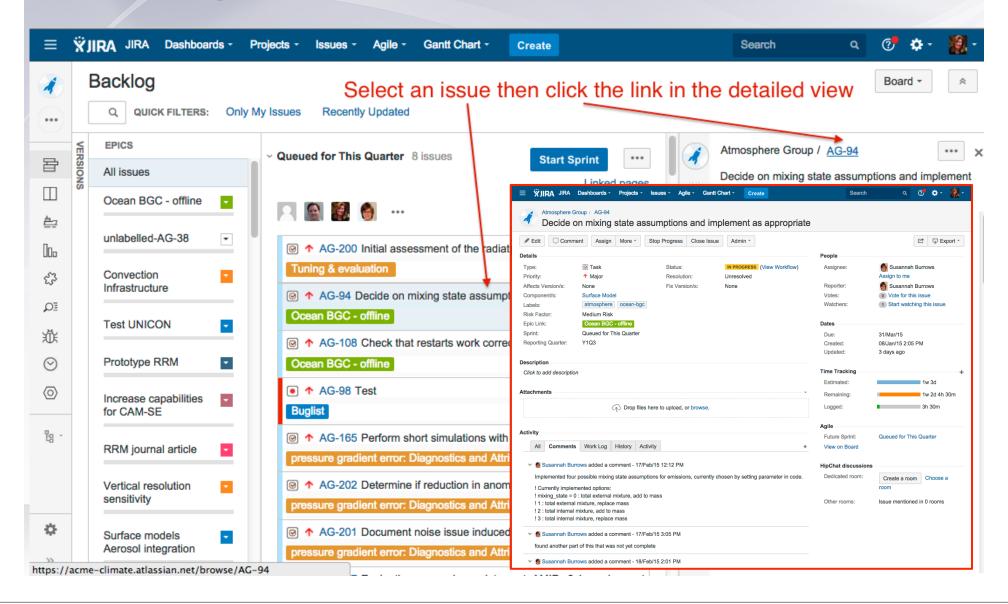
## JIRA Agile - Changing metadata Add/Change Assignee – 'a' or 'i'



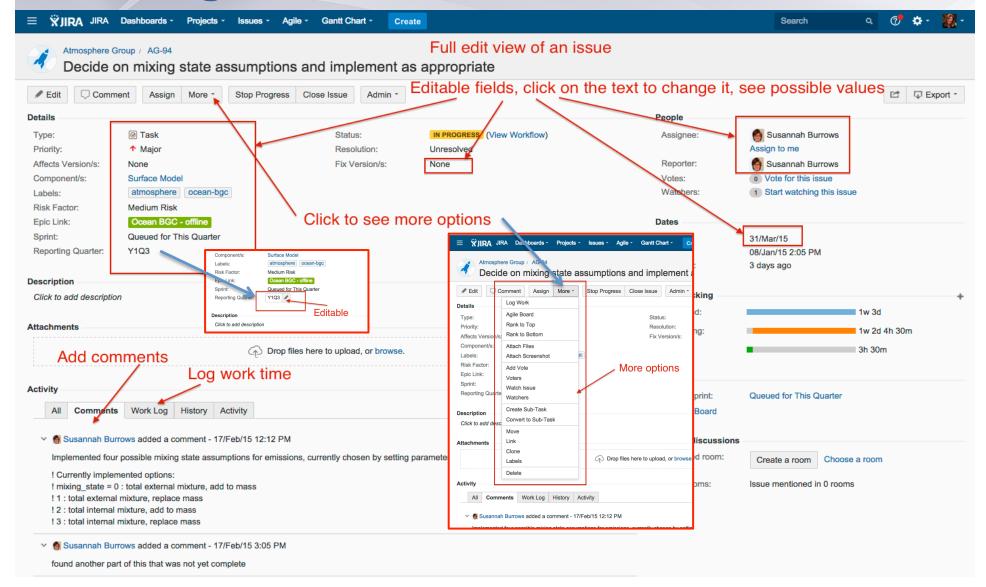
### JIRA Agile - Changing metadata Editing a Task – 'e'



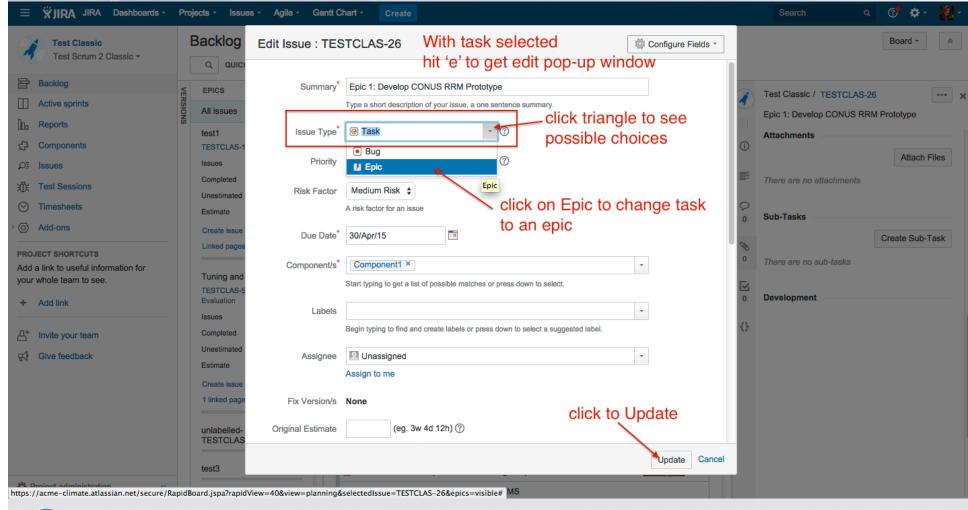
### JIRA Agile - Changing metadata Editing a Task – full issue edit view



### JIRA Agile - Changing metadata Editing a Task – full issue edit view



## JIRA Agile - Changing metadata Changing Task into Epic #1







## JIRA Agile - Changing metadata Changing Task into Epic #2

